

# PVCC Faculty Senate 2015-2016

MINUTES

DECEMBER 3, 2015

3:07-4:30PM

KSC2605 HOHOKAM ROOM

PRESIDENT	Gary Smith
PRESIDENT ELECT	Brian Quarles
TREASURER	Mike Hamm
SECRETARY	Michelle Carter
CALL TO ORDER	3:07PM
MEETING ADJORNED	4:30PM
ATTENDEES	<b>(Need Confirmation)</b> Gary Smith, Brian Quarles, Kevin Arps, Michelle Carter, David Rubi, Marianne Auten, Amy Woodbeck, Adria Pecora, Mike Hamm, Jeffery Hoyt, Kurt Hill
GUESTS	N/A

- Meeting Called to Order by Gary Smith
- Approval of Agenda – [approved]
  - ✓ *Moved, second. All approved.*
- Approval of the Minutes – [approved]
  - ✓ *Honoring past leaders title needs to change.*
  - ✓ *Four changes to voting for division chairs/addition*
  - ✓ *Moved, second. All approved.*
- Treasurer Report – [Distributed, approved]

Topic

[President Officer Report]  
INFORMATIONAL: FEC Meeting Update

DISCUSSION	
	<ul style="list-style-type: none"> <li>• Regional centers of Excellence and HLC Qualifications are dominating the FEC discussions.</li> </ul>

Topic

[President Officer Report]  
INFORMATIONAL: Green Sheets

DISCUSSION	
	<ul style="list-style-type: none"> <li>• Mike Napier-Faculty Council</li> <li>• Fill out “Green Sheet” form when you are having a potential legal issue.</li> <li>• Resolution that you are seeking should be recorded on the Green Sheet.</li> <li>• If your topic is viable, you get to see the attorney.</li> <li>• Faculty Council will assist for:                     <ul style="list-style-type: none"> <li>○ employment related issues</li> <li>○ student is suing you</li> <li>○ problems with administration</li> </ul> </li> <li>• Faculty Association Members are also afforded basic consulting services for 1 hour. (i.e. wills)</li> </ul>

Topic

*[President Elect Officer Report]*  
INFORMATIONAL:

DISCUSSION

- Will hold report until 6D for President Elect report: Proposed College Plan Changes – Division Chair Elections

Topic

*[Update]*  
Request for Administrative Salary Data

DISCUSSION

- In process.
- Salina asked Gary to scrub the data/organize and analyze data.
- Not all data requests have been received but main request is assembled.
- After analysis, results will be presented to FEC then brought to each college senate.
- Goal is ensure that all employee groups being treated fairly.

Topic

*[Update]*  
HLC Qualifications

DISCUSSION

- Discussions with Dr. Dale and Mary Lou Mosley.
- Seven of PVCC residential faculty don't meet HLC qualifications.
- Question still remains, who's going to flip the bill to help hired faculty gain qualified status?
- Administration and divisions are notifying the faculty of their delinquency.
- No plan as of yet, of how district will help employees that need additional qualification.
- Discussion still exists as to what "compliant" means?
- Sept of 17 deadline for compliance language from IC's.

Topic

*[Update]*  
Regional Centers for Excellence

DISCUSSION

- Models have been presented.
- Still in planning stages.
- Manufacturing model will be piloted.

Topic

*[Update]*  
College Planning and Budget Committee

DISCUSSION

- Last year decision made to consolidate the smaller budget committees.
- Charter exists now for the new budget committee.
- Plan for consolidated budget committee is moving forward.

Topic

*[Old Business]*  
Scholarship/Essay Contest

DISCUSSION

- People have responded with modifications to the contest guidelines. Thank you.
- Gary will be meeting with financial aid before Winter break to ensure smooth transition.
- When we return in January, we will have flyers to distribute.
- Ask faculty to donate money towards the scholarship so we can give out two or three scholarships.
- Checks go to "PVCC Faculty Association".
- Suggestion to talk to Doug Berry-Honors, inform honors students.
- Puma press was suggested as a means of advertisement.
- Gary will give information/graphic for instructors to cut and paste into their canvas course.

Topic

*[Old Business]*  
Update: Retirees – Invitation to luncheon

DISCUSSION

- Information obtained through Sue Isaksson.
- Gary will send out invites to January 14th luncheon.

Topic

*[Old Business]*  
Honoring Past Leaders

DISCUSSION

- What is the process for qualifying honored personnel? How do we decide?
- A District level process exists.
- If we are going to name something here at PVCC we have to have a local process.
- Outstanding questions:
  - What qualifies for a building
  - What qualifies for the local and what qualifies for the district process?
- Ensuring that the "honored" individual is acceptable with the accolade should be an essential part of the pending process.

## Topic

### [Old Business]

#### Proposed College Plan Changes – Division Chair Elections

##### DISCUSSION

- Recent division chair elections revealed ambiguous topics that are not addressed by the college plan adequately:
  1. Eligibility of sabbatical personnel for means of election participation. (Clarification)
  2. Determination of which division an RFP facility is assigned. (Clarification)
  3. Determine the procedure in the instance when a candidate withdraws, and there are no other nomination within a 2 week period,
  4. Clarification for the term “cast” (i.e. Cast a vote). When is a vote rendered? When can it be rescinded? Can the voter change selection after their vote is “cast.”
- Motion: Creation of a committee to examine these four items.
- Recommendations will be made to the PVCC senate: specific paragraph 1 section A.3b voting.
- Motion second. Motion carried.
- Committee members:
  - Brian
  - David
  - Gary

## Topic

### [New Business]

#### Faculty Opinion Survey

##### DISCUSSION

- Change process for election of Faculty Association Officers proposed.
- Faculty officers appointed by FEC President.
- All FEC officers should be elected.
- Gary put together survey to help make changes to the election process.

## Announcements:

- Faculty Luncheon: January 14, 2016, 11:30-1:30pm, KSC 1000 (Patayan Room)
- Next meeting: February 4, 2016, 2:30-4:00pm, KSC 2605 (Hohokam Room)

*This meeting report is my interpretation of what occurred during the meeting. If you would like to make an addition, corrector or ask questions, please email me with your verbiage at [michelle.carter@paradisevalley.edu](mailto:michelle.carter@paradisevalley.edu)*

Monday, December 3, 2015

Michelle Carter –Senate Secretary

*Michelle M. Carter*