

PVCC FACULTY SENATE 2014-2015

MINUTES

SEPTEMBER 4, 2014

2:30-4:30PM

KSC1122 AGAVE ROOM

PRESIDENT	David Rubi
PRESIDENT ELECT	Gary Smith
TREASURER	Gary Kellgren
SECRETARY	Michelle Carter
CALL TO ORDER	2:30PM
MEETING ADJORNED	4:30PM
ATTENDEES	David Rubi, Gary Smith, Gary Kellgren, Kevin Arps, Michelle Carter, Marilyn Cristiano, Marianne Auten, Marianne Botos, Adria Pecora, Dale Heuser, John Chavez, Jeffery Hoyt, Kurt Hill

- Meeting Called to Order by David Rubi
- Approval of Agenda – [approved]
- Approval of the Minutes – [approved]
- Treasurer Report – [approved]

GUEST: Kurt Hill

Agenda Topic

ELECTION OF SENATE SECRETEARY

DISCUSSION	Michelle Carter Volunteered with reservation. Michelle questioned if she was the seasoned enough to know all the Names, players and politics to take good minutes.		
CONCLUSIONS	Michelle was approved as Senate Secretary with one abstention: Mike Mitchell		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Michelle will take notes/minutes for each meeting.	Michelle Carter	N/A	

Agenda Topic

FACULTY CHAIR RELEASE TIME

DISCUSSION	Discussion ensued if this was the Faculty Senates domain or if this is a situation between the chair and administration. The point was made that the RFP clearly states that colleges can issue more time at the discretion of the president.		
CONCLUSIONS	The committee on Chair release time will meet after HLC		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	N/A	N/A	

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Agenda Topic

NO PRO RATING ISSUE

DISCUSSION	Clarification that Mary Lou Mosley made it clear to the Senate President that she will not Pro-rate classes moving forward. In the past there has been proration for classes that had <6 students enrolled.		
CONCLUSIONS	Informational		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	N/A	N/A	

Agenda Topic

RETIRED EMPLOYEES RETURNING TO WORK AS ADJUNCTS

DISCUSSION	Currently retiring employees or OYO can't come back to work for the college for 6 months. As semesters are 4 months, the point was made that this usually ends up constituting a year of wait time. It was stated that there were other options the district could have selected that would allow the retiring or OYO faculty to return sooner. The option was expressed that all options would have kept the district within regulation but that they chose the safest option.		
CONCLUSIONS	Probe what other options the district could implement as wait intervals.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Probe what other options the district could have selected to increase quality adjunct pools for the college.	Not captured	Not captured	

Agenda Topic

MEMBERSHIP

DISCUSSION	Membership is dropping. PVCC is still the highest of all other campus based colleges. Encouragement to pass out membership forms at division meetings was expressed. Discussion ensued about remembering to respect peoples rights to join or not join. Option was expressed about the list that shows members/non-members remain private and to show caution in revealing the members/non-members of that list. Option was expressed that the survey sent out was subject to suspicion and faculty didn't trust that they were not able to tied their survey results to the faculty member.		
CONCLUSIONS	Encouraged to remind division members of October 15 membership deadlines and the benefits of membership as well as the payment options available for members.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Senate members communicate membership options and benefits to their division.	All	October 15	

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Agenda Topic

HLC REPORT

DISCUSSION	<p>Kurt Hill reported that the links for the HLC reports are now active. The question was asked if Executive Summaries will be distributed throughout the campus. The Executive summaries were passed out at the HLC/Semester convocation. Kurt Hill was asking for vocal support from faculty and colleagues. Encouraged everyone to be "involved". Kurt stated that the major criterions to be versed on were Criterion 3 and 4. (3=Quality, 4=Evaluation). Evaluation was a major recommendation for area of improvement in the last HLC site visit.</p> <p>Kurt stated that rooms would be available for faculty to visit with the HLC and to look for those opportunities.</p> <p>Kurt prompted that we encourage the Student Satisfaction survey conducted by the HLC that would be sent to the student's Maricopa email addresses. There is only one week for the survey and then it closes.</p>		
CONCLUSIONS	Encouraged to remind division to be involved in HLC site visit and to review HLC Executive Summary and at minimum focus on Criterion 3 and 4.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Senate members encourage HLC involvement	All	November 17-19 is HLC site visit	

Agenda Topic

DIVISION CHAIR ELECTION COMMITTEE

DISCUSSION	Formation of election committed or Fall 2014 elections (position to start in 2015).		
CONCLUSIONS	Members volunteered		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Marilyn Cristiano, Gary Kellgren, Kevin Arps, ?	N/A	

Agenda Topic

HOT CLASSROOMS

DISCUSSION	Discussion on district mandate to reduce bldg. temps 2-3 degrees. Herman has been notified.		
CONCLUSIONS	A conversation will be initiated as an FEC issue.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Faculty asks students about their comfort level of the classroom temp.	Not captured	Not captured	

Agenda Topic

STEP INCREASE NOT IMPLEMENTED | RECENTLY APPROVED RFP

DISCUSSION	Marilyn stated that she felt that the steps were not properly implemented of recently approved RFP. Conversation began on discussing with the president on taking money out of the salary schedule.		
CONCLUSIONS	A conversation will be initiated with Dr. Dale/Priority		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Conversation with Dr. Dale on Step implementation.	Not captured	Not captured	

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Agenda Topic

\$250,000 FOR STUDENT RETENTION AND SUCCESS

DISCUSSION	Meeting with Administration and faculty take place where disclosure of what is currently being done with Marketing and Promotion. What will division prefer and AM breakfast or PM lunch?		
CONCLUSIONS	Gary K, suggested to ask for two meetings.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Agenda Topic

RELIGIOUS HOLIDAYS AND IMPACT ON LABS

DISCUSSION	A special lab session was created to accommodate individuals that stated their designated lab day fell on a religious holiday.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Agenda Topic

DAY VS EVENING SUPERVISION

DISCUSSION	What constitutes "Day" vs "Evening Supervision. Chris Cinto posed the question for the Senate to discuss.		
CONCLUSIONS	Clarification will be pursued.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OBSERVERS	None
RESOURCE PERSONS	None
SPECIAL NOTES	Some details may be incomplete for this first submission of minutes. Now that format has been established, will be more detailed and concise.
NEXT MEETING	October 2, 2:30-4:40PM KSC 1122