

# Draft

Paradise Valley Community College  
Faculty Senate  
Minutes  
April 3, 2014  
KSC 2605 (Hohokam Room) 2:30-4:00pm

Members Present: Gary Smith, David Rubi, Kevin Arps, Bahman Maneshni (for Dina Preston-Ortiz), Marianne Auten, Michael Mitchel, Dale Heuser, Lili Kang (for John Chavez), Gary Kellgren

1. Call to Order 2:35pm
2. Approval of Agenda K. Arps/M. Auten/Approved
3. Approval of Minutes K. Arps/G. Kellgren/2 Abstain/Approved with changes
4. Officer Reports
  - a. President:
    - i. A redline copy of the proposed RFP is available on the Faculty Association's web site. The RFP Information session is scheduled for Friday, April 11<sup>th</sup> at 10:00-11:30am in KSC100B. Encourage everyone to attend.
    - ii. Dues for next year will remain at \$325. Those who pay by the membership date will receive a \$10 discount. First-year faculty will receive a \$50 discount for joining. Mid-year hired first-year faculty will receive a \$25 discount.
    - iii. There are changes to the Catalog Common Pages for the following policies:
      1. Administrative Regulation 2.2.4 - Credit for Prior Learning
      2. Administrative Regulation 2.2.11 - Student Financial Assistance
      3. 2.4.4 (See also 5.1.8) Sexual Harassment Policy for Employees and Students
      4. Administrative Regulation 2.5.3 - Student RecordsThese are available for review at:  
[www.maricopa.edu/publicstewardship/governance/proposals/proposals.php](http://www.maricopa.edu/publicstewardship/governance/proposals/proposals.php)
    - iv. Some changes have been proposed to the Faculty Association Bylaws regarding the Faculty Professional Growth Committee. These changes affect how it communicates to FEC and the makeup of the FGP-PRC committee. The complete text of the proposed changes is on the Faculty Association Web site.
  - b. President-Elect: No report

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- c. Treasurer: Gary distributed the financial statement
  - d. Secretary: No report
5. Information Items
- a. Vice President Student Affairs: Gary stated the hiring committee has an aggressive schedule over the next few weeks. Paul Dale's goal is to have a person on board by July 1, 2014.
  - b. PAR/PARC Update: Gary stated that to date, we only have 3 volunteers for peer mentors. Training and total mentor commitment is still under development. A draft on mentor's responsibilities has been given to the Faculty Developers. At minimum, there is a 2 hour training which is supposed to be available on Canvas. In addition mentors will spend at least 5.5 hours per semester meeting with the faculty, observing a class, and helping with the IDP.
  - c. HLC: Mike reported he expected to have a draft available around mid-April for feedback and a final by Convocation.
  - d. Student Showcase: Gary reminded the Senate the Business/IT Showcase was today at 4:00pm. Student will present their projects.
6. Old Business
- a. Scholarship/Essay Contest: Gary stated he received 3 scholarship applications and 8 essay contest submissions. He will get with Marianne Auten regarding evaluation of the scholarships. He stated the person who judged the essays would not be able to do them this year. He is checking with Scottsdale and Glendale English Divisions to see if someone would like to do the judging.
  - b. President-Elect Election: Kevin Arps gave out the proposed schedule and procedures for President-Elect. Gary will put the document on the Senate website for future reference. M. Mitchell/M. Auten/Approved
  - c. Human Resources: There was discussion regarding problems with HR and the faculty hiring process. Gary has requested HR develop a procedure with timelines so hiring committees know what to expect.
7. New Business
- a. Commencement Marshals: President-Elect (David Rubi) and Dr. Green will lead in faculty. Past President (Mike Mitchell) and 1 other faculty will lead in students. Kevin Arps volunteered to be the faculty.
  - b. Division Senate Representatives: Gary stated an e-mail was sent to divisions needing to appoint Senators. David Rubi reminded that the new Senators need to be selected by April 30<sup>th</sup>. They will need to attend the May Senate meeting.
  - c. RPF & RFP Forums: Gary stated the RFP information session is scheduled for April 11<sup>th</sup> 10:00-11:30 am in KSC1000B. Mike Mitchell suggested the probationary period could be shortened to 3 years given the increased intensity of the process.
  - d. Black Mountain Build-out: A faculty asked why we were continuing to build out Black Mountain when we have declining enrollment and could use the money for

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other things. Mike Mitchell suggested Gary discuss this with Dr. Dale at his next meeting. Gary will report back.

8. Adjourn      3:50pm      L. Kang/K. Arps/Approved

Next meeting: May 1, 2014, 2:30-4:00pm, KSC 2605 (Hohokam Room)