

Paradise Valley Community College  
Faculty Senate  
Minutes  
February 6, 2014  
KSC 2007 (O'odham Room) 2:30-4:00pm

**Senators Present:** Gary Smith, David Rubi, Kevin Arps, Marianne Auten, Marilyn Cristiano, Dina Preston-Ortiz, Dale Heuser, John Chavez, Gary Kellgren. Ana Stigsson

1. Call to Order: 2:35pm
2. Approval of Agenda: Approved
3. Approval of Minutes (11/2013): Approved
4. Officer Reports
  - a. President:
    - i. Meet & Confer: Gary Smith shared that Brian Quarrels was selected as the Occupational Program Representative for the Meet & Confer Team. Gary also encouraged faculty to submit feedback regarding RIF proposed changes using the "Retain and Retrain Survey".
    - ii. Restructuring: Gary Smith expressed concerned about Frank Wilson email alert regarding restructuring.
    - iii. Salary Inversion: Gary Smith conveyed there are approximately 400 faculty districtwide that have experienced salary inversion or about (30%) of the districts faculty.
    - iv. State Bills: Mike Bielecki, Faculty Association Lobbyist communicated to FEC that there are 2 bills of interest to MCCCCD regarding 1) state pensions and a 2) gun bill.
    - v. Membership Survey: The FEC will be conducting a membership satisfaction survey. The survey will target current members, faculty who have never been members, and faculty who are no longer members to determine how the FEC is doing and how it can better serve its members.
    - vi. RFP Information Meeting: Gary Smith has scheduled a Meet and Confirm RFP information session to review changes and to encourage faculty feedback. The meeting is scheduled on April 11 from 10:00am until noon in KSC1000B.
    - vii. Honors Program: The Honors program is currently looking for honors courses. Please contact John Douglas for more information.
  - b. President-Elect
    - i. Election Committee: David Rubi reported that FEC President Nominations were extended because there was no viable candidate based on the constitution policy. FEC is addressing the issue.

- c. Treasurer
    - i. Marilyn Cristiano submitted a treasurer's report for November and December 2013. Marilyn also reported that PVCC Faculty Association received \$1155.00 from District FEC (about \$15 for every member).
  - d. Secretary
    - i. No report
5. Information Items
- a. Affordable Care Act (ACA) as related to faculty retirements
    - i. Gary Smith reported that any faculty retiring as of July 1, 2014 will not be able to work in any capacity for the district for a minimum of 26 weeks. This has to do with a provision in the Act called the "look back period". It appears the whole year is evaluated and the average weekly hours would not meet the provision of part time.
  - b. Change to Common Pages Regarding Incompletes
    - i. Minor wording has been change to the Common Pages regarding the amount of time allowed to make-up work during an incomplete. The *approved period is up to 7 months* and is agreed on by the faculty and student.
  - c. Maricopa Priorities
    - i. Gary Smith shared that PVCC course data can be found on SharePoint for Maricopa Priority reports. However, the campus is still waiting on fiscal data such as specific resource information.
  - d. HLC
    - i. The final draft of PVCC HLC report will completed by March 2014 and distributed to campus for feedback by April 2014. HLC's site visit dates are November 17-19, 2014.
6. Old Business
- a. Scholarship/Essay Contest
    - i. Gary Smith led a discussion on whether to continue the Faculty Association Student Scholarship/Essay Writing Scholarship. The senate agreed to continue the Scholarship/Essay Contest, but will review both student participation and marketing efforts to support the programs. Marianne Auten recommended that we add adjunct faculty to the student essay scholarship requirements. (See Motions)
  - b. The College Plan Changes
    - i. Gary Smith shared that The College Plan was updated to clarify who could serve and vote for Division/Department Chairs. The change in language was approved by Dr. Dale in December 2013. Since there was not a quorum at the December 2013 senate meeting Garry asked the senate to ratify the changes. (See Motions)
  - c. Open Educational Resources (OER)
    - i. Gary Smith reported that there have been no FEC information updates regarding academic freedom in relationship to OER.

## 7. New Business

- a. Pilot Online or Hybrid Courses – Summer
  - i. 5 week online courses: Marilyn communicated course scheduling and formats are a function between the Vice President of Academic Affairs, Division Chairs and faculty.
  - ii. Kevin Arps recommended that instead of providing a 1-3 page pilot appraisal faculty can complete a 1-2 paragraph qualitative assessment to be shared with their Division Chair and Vice President of Academic Affairs.
  - iii. There was also discussion regarding having a Division Chair participate as a member of the Choices Committee.
- b. Vice President Student Affairs Search
  - i. Gary Smith shared that the Vice President of Student Affairs search is underway. The committee is in the process of hiring an Interim Dean until a permanent Vice President of Student Affairs can be hired by July 1, 2014.
- c. Marketing
  - i. Dina Preston -Ortiz and Gary Smith gave a report on their campus visit and assessment of Estrella Mountain marketing practices. They are meeting with President Dale, Vice President Gonzales and PVCC Marketing Director, Candice Olmer regarding their marketing recommendations on March 3, 1014. Dina will share the written assessment with faculty senate.

## 8. Motions

- a. Change to College Plan
  - i. Gary Smith reported on wording changes for the Division Chair election process to clarify who could serve and vote for Division/Department Chairs. Marilyn Cristiano made a motion to change the language. The motion was seconded. The motion was approved unanimously.
- b. Scholarship/Essay Contest
  - i. Marianne Auten made a motion to include adjunct faculty in the Faculty Association Essay writing contest rules. The motion was seconded. Five were in favor; there was one abstention and one no vote.
  - ii. A motion was made to remove the U.S. citizen requirement in the Faculty Association student scholarship rules. The motion was seconded. The motion unanimously passed.

## 9. Adjourn: 4:25pm

Next meeting: March 6, 2014, 2:30-4:00pm, KSC 2605 (Hohokam Room-by lounge area on 2<sup>nd</sup> floor). Mr. Dana Saar, Governing Board Member, will be attending our meeting.