

Paradise Valley Community College
Faculty Senate
Minutes
November 7, 2013
KSC 2007 (O'odham Room) 2:30-4:00pm

Senators Present: Gary Smith, David Rubi, Kevin Arps, Cathy Mendoza (for Marianne Auten), Marilyn Cristiano, Michael Mitchell, Dina Preston-Ortiz, Cris Scinto, John Chavez, and Gary Kellgren.

Guests Present: Herman Gonzales, Keith Heffner, Patty Finkenstedt and Sue Van Boven.

Guests Speakers

Herman Gonzalez presented a financial report to encourage a conversation and support transparency with the campus and faculty. He shared that a reduction in enrollment funds have reduced PVCC base budget. Herman suggested that PVCC focus on enrollment and be careful about spending money that does not contribute to higher student enrollment numbers.

Patty Finkenstadt communicated that FEC board members are visiting colleges to meet and address faculty questions and concerns. Patty shared that FEC is currently discussing the importance of "college size" in relationship to providing quality education and whether there is a different college funding model that can be applied.

Keith Heffner commented that he was pleased to be at the PVCC campus and looked forward to a dialog with faculty.

David Rubi thanked Herman Gonzales, Patty Finkenstadt and Keith Heffner for their leadership in reaching out to PVCC faculty.

1. Call to Order: 2:31pm

2. Approval of Agenda: Approved

3. Approval of Minutes: Approved

4. Officer Reports

a. President

- i. Common Pages Committee: Gary Smith announced that Scott Geddis from Phoenix College and Angela Felix from Rio Community College will represent faculty on the Common Pages Committee.
- ii. Meet & Confer: Gary shared that the following items will be negotiated by Meet and Confer this year:

- 1) Retain and Retrain (RIF Policy)
 - 2) Salary Inversion
 - 3) Pay Rate & Reassigned time
 - 4) One-Year-Only Faculty Positions
 - 5) Salary System including MFA salary replacement
 - 6) Evening/Weekend/Summer Supervision
 - 7) Day/Evening Distinction (rolled out from last year)
 - 8) Service Faculty Ratio (rolled out from last year)
- iii. Performance Based Funding: Gary Smith reported on Debbie Thompson's presentation to the FEC Council regarding Performance Based Funding. As a result of grant money offered by the Lumina Foundation two-models were created, one state-wide and one local-wide. The Chancellor's Executive Council selected the state-wide model. Gary shared performance based funding would be in addition to enrollment based funding from the state.
 - iv. Maricopa Priorities: Gary Smith shared that Maricopa Priorities initiatives will require evaluation of occupational programs by programs. All other evaluation will be done by prefix.
 - v. Faculty Association Membership: Gary Smith communicated that the calculation of the number of current representatives per college is not in compliance with the FEC constitution. The constitution states that each college will receive one seat, and the remaining 12 seats will be based on the percentage of faculty association members of the college to the total faculty association membership. This issue is under review by the FEC Constitution Committee.
 - vi. RFP Information Session: PVCC is holding a RFP Faculty Information Presentation on November 15, in KSC1008B from 11:00am-12:30pm. Presenters at the session will include Faculty Association leadership, the Meet & Confer Team, and the Human Resource Department.
 - vii. PAR: The probationary Peer Assistance and Review will go into effect on July 1, 2014. Implementation is still in development.
 - viii. PVCC Faculty Association Membership: Gary Smith reported that PVCC Faculty Association will receive approximately \$1,155 from Faculty Association to fund projects like the Faculty Association Scholarship, luncheons and other expenses. Gary Smith thanked David Rubi for canvassing new and current faculty members, contributing to the increase in PVCC Faculty Association membership this year.
 - ix. Faculty Reconciliation Lines: Gary Smith reported that he has been working on an accounting of all faculty lines. There are 118 faculty lines in our budget and 18 vacancies.
 - x. Textbook Sales: Gary Smith disclosed that Section 6.5.4 of the Administration Regulation states "an unsolicited free review copy, sample copy, or complimentary teacher edition of course materials provided by a publisher at no charge and delivered to the attention of an employee at a college or district location is presumed to be the property of Maricopa Community College district. However, such employee may nevertheless assume ownership of the

materials if the materials are, in the judgment of the employee, pertinent to the employee's academic discipline or professional responsibilities".

- b. **President-Elect:** No report
- c. **Treasurer:** Marilyn Cristiano submitted reports for September and October 2013. Marilyn communicated there are 77 Faculty Association members (about 75% of the faculty) and 25 PVCC faculty who are not members of the association.
- d. **Secretary:** No report

5. Information Items

- a. **Reconciliation of Faculty Lines:** Gary Smith reported that he is working with Marylou Mosley on filling and aligning faculty lines. There are 118 current faculty lines with 18 lines to be filled this year. Gary has developed a database so future FEC Faculty Presidents can keep track of how many lines are filled and vacant.
- b. **Textbook Sales:** Gary Smith shared that textbooks sent to campus belong to the district, and cannot be sold or traded by faculty. Textbooks sent to private residence do not fall under this regulation.
- c. **RFP Information Session:** PVCC is holding a RFP Faculty Information Presentation on November 15, in KSC1008B from 11:00am-12:30pm. Presenters at the session will include Faculty Association leadership, the Meet & Confer Team and the Human Resource Department representatives.

6. Old Business

- a. **Meet & Confer:** In addition to the Meet & Confer issues discussed in Gary Smith's President Report, Keith Heffner shared that faculty steps and cola are a number 1 priority with the Meet & Confer Team this year. Keith communicated that the Meet & Confer Team are recommending steps and colas to the Chancellor for board approval. The Governing Board will ultimately decide on granting steps and/or cola.
- b. **Team Vacancies (Occupational & Service):** Meet and Confer will conduct phone interviews on 11/21/13 for Open Meet & Confer vacancies. The FEC Meet & Confer Committee and Council will make recommendations and the FEC President will make the final decision on the new meet & Confer member. Keith thanked Gary Smith and David Rubi for suggesting and working on the new policy that requires transparency in the election meet and confirm members.
- c. **Division Chair Elections (Communications/Humanities & English):** The senate congratulated Michael Mitchell on being elected Division Chair of English and Marilyn Cristiano on being elected Division Chair of Communications and Humanities.
- d. **Social Activities:** Gary announced that there will be a faculty social activity held on 11/21/13 from 3-6pm with location to be announced.

7. New Business

- a. **Prior Year Senate Accomplishments:** Gary released a report on the Prior Year Accomplishments on November 8, 2013.
- b. **Scholarship/Essay Contest:** Gary Smith requested that senators talk with their division regarding continued support for the scholarship and essay contest.
- c. **Open Educational Resources (OER):** Dina Preston-Ortiz requested language clarification for OER through the faculty senate to ensure that academic freedom is not hampered and the courses slated for OER will not require mandatory use of resources being developed by OER.

8. Motion

- a. **Change to College Plan:** Gary Smith reported on the Chair Election Process. He shared that only RFP residential and probationary faculty can serve and vote for Division Chair. Marilyn Cristiano made a motion to add this language to the Academic Structures Policy. The motion was seconded. All senators present approved. No objections.

9. Adjourn: 4:05pm

Next meeting: December 5, 2013, 2:30-4:00pm, KSC 2007 (O'odham Room)