

## Dual Enrollment Academic Standards

- Dual enrollment instructors must meet all Maricopa County Community College District (MCCCD) minimum hiring qualifications. The Division/Department Chair/discipline faculty will be responsible for the evaluation of qualifications and final approval of dual enrollment instructors.
- Dual enrollment courses must be at a higher level than those courses taught at the participating high school. Course competencies and outlines must meet or exceed MCCCD standards as approved for each course in the course bank. Syllabi, textbooks, and assessment measurements must meet college/department/division guidelines and must be approved by the Division/Department Chair/discipline faculty. Materials and resources will be consistent with existing Maricopa/Department/Division standards for academic rigor.
- College Division/Department Chair and/or discipline faculty will be responsible for course approval, after determining the appropriateness of the following:
  - Competency alignment
  - Content Outline
  - Syllabus
  - Textbooks
  - Transferability of the course
  - Hours of instruction
  - Compliance with college/department philosophy, policies, and practices, including class size
  - High School learning environment
  - Comparable facilities and equipment
  - Recommended dual enrollment course matrix as reviewed by the instructional councils
- Course grading standards will be same as those stated in the MCCCD common pages of the catalog.
- Dual enrollment courses will appear no differently than other courses taught by the colleges on the transcript and other academic records.
- Dual enrollment instructors will be evaluated at least once a year by the department/division chair or designee using established college procedures.
- An orientation for dual enrollment faculty will be provided which will include, but not be limited to, MCCD/College/Department policies and procedures. This orientation will cover course philosophy and curriculum (including assessment criteria), administrative requirements, and potential professional growth opportunities
- Dual Enrollment instructors are encouraged to participate in the professional development programs available to them.